

Minutes of the NHTSA Board of Directors  
April 18, 2023  
NHTSA Tilton Office

Meeting Called to order at 7:02 pm by President T. Willand.

Roll Call

Officers Present:	President	Tom Willand	
	Vice President	Brian Labrie	
	Treasurer	Nigel Croxon	
	Secretary	Jayne McCulloch	Absent
	Past President	Chris Runnals	

Directors Present:	Belknap Director	Nelly Roache	
	Assistant	Melissa Binette	
	Carroll Director	Tom Taylor	
	Assistant	Sean Pinard	
	Cheshire Director	Kim Bergeron	Absent
	Assistant	Dan Shelley	
	Coos Director	Charlie Kurtz	
	Assistant	Gail Hanson	
	Grafton Director	Evelyn Ferrell	
	Assistant	Debbie Davis	Absent
	Hillsborough Director	Susan Phillips	
	Assistant	Marc Phillips	
	Merrimack Director	Bruce Blye	
	Assistant	Scott Palmer	
	Rockingham Director	Mark Pepper	
	Assistant	Gary Scott	
	Strafford Director	Russ Neal	
	Assistant	Nick Bickford	
	Sullivan Director	Terry Callum	
	Assistant	Ian Gates	Absent
	Business Director	Vacant	

Office Staff Present:	Executive Director	Dan Gould
	Administrative Assistant	Janis Riley

Salute to the Flag

Agenda: Chris Runnals motioned to approve the agenda as printed, Russ Neal seconded. Motion carries.

Introduction of Guests: Craig Rennie - Chief, Bureau of Trails  
Roger Wright – Past President

Chris Ellis - Easterseals

President Comments:

T. Willand – Thank You to Bruce Blye, Dan Gould and Brian Labrie who attended the Wild NH Day held by Fish & Game; perfect weather and lots of people. Apologized for the previous meeting as it was not as organized as it should have been. Going forward will keep the meeting in an orderly fashion.

Janis is leaving NHSA. We are going to miss her and we wish her luck.

Remember: We are all volunteers, even the Executive Committee. Giving our time and dedication. Board members work to make things better. Need to be respectful, as we are all working for the same thing.

All of you - the Directors... you are the NHSA. Executive Committee is part of NHSA. The Board of Directors all vote. NHSA is a business and needs to run as a business. It's important to build a good team. Keep it up, sticking together works.

Secretary Report:

Motion by C. Kurtz to approve the Secretary's Report as written, seconded by C. Runnals. Motion carries.

Treasurer Report:

Motion by C. Kurtz to approve the Treasurer's Report as printed, seconded by T. Sullivan. Motion carries.

Executive Director's

D. Gould – Annual Meeting - directors need to sign up for breakfast, bring NHSA name badge. Committee chairs - need reports by end of week for Annual Book.

Annual Meeting delegates - need to be a member of the club. To be a delegate, must be listed on the club's membership portal.

Working on ACH payments to clubs. Next, ACH payments from clubs.

Interview process underway for administrative assistant.

State Agencies:

Craig Rennie, BOT – Reviewed handout and discussion:

- US Forest Service's new requirements. C. Kurtz asked C. Rennie to email rule to D. Gould to forward to all directors and assistants.
- 2024 RTP grant applications and training sessions.
- Grant-in-Aid updates - Vacancy (L. Meffert's position) and 2023 Spring applications due by COB May 5, 2023.

Captain Michael Eastman, Fish & Game – Sent handout on registrations.

Chris Ellis, Easterseals – Cleanup day changed to Sunday, June 11, 2023. Need volunteers. Camp Sno-Mo Fishing Derby is July 21, 2023, everyone's invited. Spoke about awards and recognitions for NHSA Annual Meeting.

#### Committee Reports:

- Ride-In: T. Willand - Looking for new chair and more volunteers.
- Advisory Board: C. Kurtz - Unable to book Labor Day weekend for this year, booked this holiday weekend for next year. Need a number to give to camp owner.
- New Iron Dog member: Terry Sullivan will be inducted this year.
- Annual Meeting: T. Willand - no changes.
- Assessment: T. Taylor - In process, standard operating procedures / guidelines. S. Pinard to assist.
- Club Support: S. Phillips - Will assist with procedures / guidelines - club suggestions.
- Exploring of Trails: R. Wright - No meeting.
- Finance: N. Croxon - Budget is coming together.
- Grass Drags: E. Ferrell - Vendors are asking for more space. If business was a vendor last year, get invited this year; however, must meet deadlines. If not, the committee moves on to fill the space. Numerous requests have been put on a list.
- Insurance: R. Neal - No meeting.
- Legislative: B. Labrie - No report.
- Marketing: D. Gould - No report.
- Membership: B. Labrie - No report.
- R. Wright - NHSA is a unique organization. Working towards building a membership portal program. Currently reviewing two companies, possibly a third, as we search for the best match for the clubs and Association.
- Nominations: T. Willand - Read Kim Bergeron's report to the board of directors.
- Scholarship: R. Neal - Scholarships and Ray Burton awards have been selected.

Trails: T. Callum - Meeting: 7,200 plus map apps sold. This is 15% less than last year, about the same as the registrations numbers.

Trails Sign - Pilot program grant. Quebec is similar to sign model in NHSA office. Motion from S. Phillips to display trails sign / pilot program at the Annual Meeting. Seconded by B. Blye. Motion carries.

Fourth season for map ad program. Income stream for clubs, low participation.

Confidentiality Policy: No meeting.

Break: 8:45 pm - 8:50 pm

Director's Reports:

Belknap: Meeting next week. N. Roache and M. Binette reelected by their county.

Carroll: Meeting. Reelected T. Taylor and S. Pinard by their county.

Cheshire: Meeting 24 April. K. Bergeron not running for reelection; nominated Jeremy Evans. T. Willand read K. Bergeron's letter for Business Supporter. D. Shelley staying as Assistant.

Coos: No report.

Grafton: Thursday, last meeting. All in attendance. E. Ferrell brings info, from the board of directors meetings, back to county meetings to share with all the clubs.

Hillsborough: Meeting. Well represented. Reelected S. Phillips and M. Phillips. Next meeting 24 April; B. Labrie invited.

Merrimack: Meeting. Eight clubs present. Discussed GIA.

Rockingham: No report.

Strafford: Meeting Thursday night. Will review GIA and signs.

Sullivan: Meeting - April.

Correspondence: None.

Old Business: None.

New Business: During break, ballots were cast for the Fib McBurney Award.

Adjourn: Motion made by T. Sullivan to adjourn at 9:08 pm. Seconded by Russ Neal.  
Motion carries.

Respectfully Submitted,  
Janis Riley, Administrative Assistant